

State of Rhode Island  
Department of Administration

**INTER-OFFICE    MEMORANDUM**

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Office of Accounts and Control

**TO:** PAYROLL / PERSONNEL OFFICERS    **DATE:** January 28, 2011  
**DEPT:** ALL DEPARTMENTS AND AGENCIES

**FROM:** MALCOLM VARADIAN  
**DEPT:** STATE CONTROLLERS OFFICE

**SUBJECT:    PAYROLL CHECK CHANGE FORMS**  
**CPO 11-12**

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If you are a State of Rhode Island Government employee functioning in a payroll or personnel capacity and require forms to correct payroll errors for your agency please contact me at 222-4997.